

SEMINOLE RIDGE COMMUNITY HIGH SCHOOL WORK HOURS LOG - FOR BRIGHT FUTURES ONLY



NAME _____

STUDENT NUMBER _____

It is the responsibility of the student to keep an accurate record of the actual hours worked.

- A parent, guardian or family member cannot serve as the work contact.
- Only paid work hours beginning July 1, 2022 will be accepted.
- Volunteer hours MUST be submitted on another form (20 hours required for Graduation and Parking privileges)
- ALL WORK HOURS MUST BE SUBMITTED AND DOCUMENTED ON TRANSCRIPTS BY **MAY 1ST** OF SENIOR YEAR. Any work hours submitted after May 1st, even if completed prior to May 1st will not be accepted. NO EXCEPTIONS.
- A **PAY STUB** or an agency **LETTERHEAD** documentation, the number of hours and dates of service or paid work completed must be attached stating the dates/times worked in addition to a work contact signature. No more than 8 hours will be accepted per day.

| Start Date | End Date | Hours | Organization | Type of Work Performed |
|------------|----------|-------|--------------|------------------------|
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Please describe below what you learned from your work experience

I agree that I have completed the above hours

TOTAL HOURS _____ STUDENT'S SIGNATURE _____ DATE _____

(Please keep a copy of this form for your records)



PALM BEACH SCHOOL COUNTY GUIDELINES

Students of the School District of Palm Beach County are required to obtain a minimum of 20 community service hours to graduate from high school. Please use the other form to record your Community Service Hours.

For Bright Futures Requirements ONLY

- Students must earn either the required volunteer service (using the criteria described above), paid work hours, or a combination of both.
- Volunteer service hours and paid work hours may not be hours that benefitted the student financially or materially while in the service of family members defined as: parents, grandparents, siblings, aunts, uncles, cousins, nieces, nephews, and spouses, including aforementioned step relations.
- The agencies where the volunteer service hours or paid work hours were earned must provide on agency letterhead documentation of the number of hours and dates of service or paid work completed. Where a letter can not be obtained, students may submit a copy of their pay stub.
- Reflection: The student must, through papers or other presentations, evaluate and reflect upon their volunteer service or paid work experience.
- Students may begin accumulating paid work hours as early as June 27, 2022
- Paid work may include, but is not limited to, a business or governmental internship, work for a nonprofit community service organization, or activities on behalf of a candidate for public office.
- Volunteer service or paid work must be approved by School Principal or Principal Designee, or the Department of Education for Home Education students.

The documentation of the number of hours and dates of service must be signed by the student, the student's parent or guardian, and a representative of the organization for which the student performed the volunteer or paid work.

2023-2024 Requirements

| Award Level | Number of Volunteer service hours only | Number of Paid work hours or combination of both |
|--------------------|---|---|
| FAS | 100 | 100 |
| FMS | 75 | 100 |
| GSC | 30 | 100 |
| GSV | 30 | 100 |

*Please visit the <https://floridabrightfutures.gov/> for more information on Bright Future requirements